



Dear FCCS Associate Instructor Applicant:

Thank you very much for your interest in becoming an Associate Instructor in the Society of Critical Care Medicine's Fundamental Critical Care Support (FCCS) program. The FCCS Program Committee appreciates your commitment to improving patient care through this course. The criteria necessary for Associate Instructor require that the applicant:

- Complete an FCCS provider course with a test score of $\geq 80\%$
- Complete the instructor curriculum component.
- Teach two FCCS modules under the supervision of an FCCS Consultant/Director/Instructor.
 - These experiences may occur in the same course or over one year's time, but they must be completed within that year.
- Demonstrate significant clinical activity in critical care (ie, a 50% practice ratio in critical care).
- Submit the Associate Instructor application via the attached online form.

Associate Instructors are not required to be SCCM members, but must fulfill one of the following requirements:

1. Physician degree with critical care certification or proof of board eligibility.
2. Nurse with a baccalaureate degree and critical care certification or graduate or higher degree
3. Accredited school of pharmacy degree
4. Respiratory therapy degree

Criteria to maintain the FCCS Associate Instructor status require that the applicant

- Teach an instructor/provider course at least once every two years or take a refresher course.
- Demonstrate significant clinical activity in critical care (ie, a 50% practice ratio in critical care).

The SCCM office issues provider certificates, maintains records on each Associate Instructor, and tracks faculty participation. A required minimum of two FCCS Instructors must be present for each course. Minimum faculty requirements can also be met with one FCCS Instructor (the Course Director) and two FCCS Associate Instructors.

Thank you again for your interest.

Sincerely,

FCCS Program Committee

Please return to:

Society of Critical Care Medicine • Product Support Specialist • 500 Midway Drive • Mount Prospect, IL 60056
Fax: +1 (847) 493.6446 • Email: fccs@sccm.org

**FCCS Course Instructor Letter
Documenting Practice Ratio in Critical Care**

Dear ICU Director:

This individual is applying to become an Associate Instructor for the SCCM course, Fundamental Critical Care Support (FCCS). One of the requirements for this is to provide proof that he/she has a practice ratio of 50% or more of time caring of critically ill or injured patients within an ICU.

Critical care practice is considered either a didactic or education-based role focused on the critically ill or injured patient. The practice requirement ensures (as much as possible) that the Associate Instructor will be comfortable with the majority of the FCCS lecture components and skill stations and will be able to answer questions with credibility.

I affirm that _____ works a minimum of 50% of his/her work hours in the care of critically ill patients within the ICU.

Documentation of proof of practice in the ICU is authorized by _____
(Signature of ICU Director)

Date: _____

Thank you for your confirmation regarding this individual's proof of eligibility. This information will assist SCCM in maintaining highly qualified instructors in the FCCS program.

Sincerely,

FCCS Program Committee

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