Additional resources, including video tutorials, are available at www.sccm.org/LearnICU-Help

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System Requirements Guide

Software and Technical Requirements
- Pop-up blockers must be disabled in your Web browser
- Cookies must be enabled in your Web browser
- Java Script must be enabled: http://enable-javascript.com

Web Browser Requirements
- Preferred browser is Chrome
- Internet Explorer 9, 10, and 11 are supported. IE 11 users should be in Compatibility View: http://windows.microsoft.com/en-us/internet-explorer/use-compatibility-view#ie=ie-11
- Safari is not a supported browser

Completing and Satisfying a Course
Completing and satisfying an online course in the LearnICU Classroom requires students to navigate through a series of steps. Each step must be completed in order to fully satisfy and complete the course requirements.

Complete Status – The student has completed tasks within the online course
Satisfy Status – The student has successfully achieved learning milestones, such as passing test scores and completing lessons/modules
How to disable the pop-up blocker in your browser

Many online courses from SCCM offer educational, interactive modules with voice over. The modules launch in a new window from the browser. So, it is important that you disable any pop-up blockers in order to view them.

Chrome

- Click the Chrome menu on the browser toolbar.
- Select Settings.

- Click Show advanced settings at bottom of page.

- In the ‘Privacy’ section, click the Content settings button.

- In the ‘Pop-ups’ section, select Allow all sites to show pop-ups. Customize permissions for specific websites by clicking Manage exceptions. Add “[*].sccm.org” and select Allow from the drop-down. Click Done.
IE 11

- Click the Tools icon on the browser toolbar.
- Select Internet Options.
- On the ‘Privacy’ tab, under ‘Pop-up Blocker,’ clear the ‘Turn on Pop-up Blocker’ checkbox, and then click Apply and OK.
How to enable Cookies

Having cookies enabled ensured you passed from MySCCM to the LearnICU classroom logged in. If you are prompted to log in at any point outside MySCCM.org, you need to enable Cookies.

**Chrome**

- Click the Chrome menu on the browser toolbar.
- Select *Settings*.
- Click *Show advanced settings* at bottom of page.
- In the ‘Privacy’ section, click the *Content settings* button.
- In the ‘Cookies’ section, select *Allow local data to be set (recommended)*. Customize permissions for specific websites by clicking *Manage exceptions*. Add “[*].sccm.org” and select *Allow* from the drop-down. Click *Done*. 
IE 11

- Click the *Tools* icon on the browser toolbar.
- Select *Internet Options*.
- On the ‘Privacy’ tab, under ‘Settings,’ move the slider to the bottom to allow all cookies, and then click *Apply* and *OK.*
How to check that JavaScript is enabled

JavaScript is a scripting program language that helps webs function for specific purposes. If disabled, you may have trouble accessing content or features within the LearnICU Classroom.

Navigate to [http://www.enable-javascript.com](http://www.enable-javascript.com) and the site will give you a message indicating whether Javascript is enabled within your browser.

**Chrome**

- Click the Chrome menu on the browser toolbar.
- Select *Settings*.

- Click *Show advanced settings* at bottom of page.

- In the ‘Privacy’ section, click the *Content settings* button.

- In the ‘JavaScript’ section, select *Allow all sites to run JavaScript (recommended).*
Click the **Tools** icon on the browser toolbar.  
Select **Internet Options**.  
On the ‘Security’ tab, click **Custom level…** button.

- Under ‘Scripting,’ select *Enable* radio buttons for ‘Enable Active Scripting’ and ‘Scripting of Java Applets’ and click **OK**. Then click **Apply** and **OK**.
How to enable Compatibility View

**IE 11**

- Click the *Tools* icon on the browser toolbar.
- Select *Compatibility View Settings*.
- Under ‘Add this website,’ enter “sccm.org” and select *Add* then *Close.*
Once you turn on Compatibility View, IE will automatically show that site in Compatibility View each time you visit. You can turn it off by removing it from your compatibility list.

Student Enrollment Process Guide

After registering for a course, you receive an automatically generated email from support@sccm.org.

Dear student,
Welcome to the Society of Critical Care Medicine’s LearnICU Classroom. You have been enrolled in an online course. Please follow the link below to complete your enrollment.

Program Director-Led Virtual Critical Care Rounds I - 124319.1

Student Enrollment Link

Enrollment requires your SCCM Customer ID and password (case sensitive/defaults to last name). If you do not have an SCCM Customer ID, you may create one upon registration. For additional support, contact SCCM Customer Service at support@sccm.org or 1.847.627.6886.

Sincerely,
Customer Service Team
Society of Critical Care Medicine

Upon clicking the Student Enrollment Link, you are directed to MySCCM to a Student Enrollment module.
You are to **EITHER:**

- Log in using an existing SCCM user name and password.

**OR**

- Create a new account.

Upon logging in or creating a new account, you will:

- Be able to see the new Customer ID (if you created a new account)
- Be prompted to enroll in the course. Click the Course Name to be taken the enrollment page.

⚠️ If you created a new account, be sure to note your new SCCM Customer ID, as it is needed to log into MySCCM and gain access to the course in the future.
Note the technical requirements. Clicking on the course takes you to the enrollment page.

Be sure to select *Enroll Now*.

You may now launch the course.
Future Access

To return to the course, log into MySCCM.org and navigate to the MyLearning tab.

If you do not see the course under the MyLearning tab in MySCCM, you have NOT completed the enrollment process via the Student Enrollment link sent via email. In this case, return to the steps outlined earlier.

Menu Options

Navigate to the Current Courses and Training History using the orange menu on the left of the screen.
The Current Courses list contains courses that have not yet been completed.

**Navigate a Course**

Click on the Course Title or the *Launch* button.
Once the course is launched, there are several ways to move through the course elements. Use the navigation easiest for you.

- The grey arrows at the top of the page advance you through the course in sequential order.

- Use the Home icon to navigate to the course Content page. From the Content page, you may access the various elements of the course in the order you choose.

The Content page also indicates which course elements you have completed. A green check mark indicates you have satisfied and completed a lesson, test, or other course element.
You may also click the Blue menu icon to view a course overview as you move through the course.

Most courses contain lessons that are delivered as a module. Your browser must allow pop-ups to view the module. A pop-up blocker guide is included in the instructions of each course. Here is an example in the preferred browser, Chrome.
After allowing pop-ups, you may navigate through the modules.

All modules have a *Close* button at the end. You must click this button to register the module as complete.
Complete Tests
It is important to read the directions before taking a test.

⚠️ Clicking *Start* counts as an attempt and you are limited in the number of attempts permitted. If you don’t submit the test, do not hit start again; this will count as another attempt. Instead, navigate to the *In Progress* link in the Information section.

### INFORMATION

<table>
<thead>
<tr>
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<th>FCCS 5e Pre-Test</th>
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</thead>
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<tr>
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</tr>
<tr>
<td>PREVIOUS FOR CREDIT MODE SUBMISSION</td>
<td>In progress</td>
</tr>
</tbody>
</table>

Additional test information

Start launches the test attempt. Each time you click *Start*, it counts as an attempt.
Click *Start* to launch the test. Navigate through the test using the *Next* button at the bottom of the screen. Information on the left indicates your progress through the test. Click *Submit* at the end to register your test submission.
Complete Post-Work

Upon completing course requirements, you are prompted to complete Post-Work, which is an evaluation of the course.

Post-Work is only accessible when all course requirements have been completed.

You may navigate to the Course Home page to access Post-Work.
Claim Credit

⚠️ When Post-Work is completed, navigate to the *Current Courses* page to claim credit.
Indicate your profession and click *Done*.

The course moves to your Training History menu where you may print a certificate of completion or a CE certificate.
Once you have Satisfied and Completed the course, you will have the option to print a CE Certificate when available for that course.